

FIND YOUR CAREER

WITH **EXL**



HIRING EVENT!



**MAY 3, 2022
1:00– 4:00 PM**

Virginia Career Works Lynchburg Center
3125 Odd Fellows Road
Lynchburg, VA 24501

**NOW HIRING | FULL TIME | EARN \$12.50 PER HOUR
MAILROOM ASSOCIATES**

Responsibilities include: document sending, receiving, opening, sorting, preparation, scanning and archiving.

**Applicants must be fully registered in the
Virginia Workforce Connection -
vawc.virginia.gov. Job Seekers may call 434-
947-2374 to be added to the interview schedule.**

AN EQUAL OPPORTUNITY EMPLOYER/PROGRAM

Auxiliary aids and services are available upon request to individuals with disabilities. TDD: VA Relay Center: 711 or 800.828.1120 The full Equal Opportunity Provisions policy can be found at www.vcwcentralregion.com. This material and the programs described are 100% supported by a federal U. S. Department of Labor Employment and Training Administration Workforce Innovation and Opportunity Act (WIOA) grant (#: AA-32183-18-55-A-51) made to the city of Lynchburg on behalf of the Central Virginia Workforce Development Board by the pass-through entity, the Virginia Community College System. No costs of this program are financed by nongovernmental sources.

**Find Job Orders in the
Virginia
Workforce
Connection**



**MAILROOM ASSOCIATES
JO#2754667**

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